

GREENHITHE RESIDENTS ASSOCIATION
Minutes of Meeting 11 October 2016

Present: Brian, David, Elaine, Jim, Mick, Penny, Sam, Simon, Shelly.

Apologies: Chris

Guest: Margaret Miles.

Minutes of Previous Meeting on 2 August 2016

The minutes were circulated prior to the meeting.

Motion: The minutes to be approved as a true and correct record.

Moved: Brian/Simon
Carried

Matters Arising

Dance Inc is now up to date including the present month's rent. Elaine was thanked for her efforts in bringing things to a satisfactory conclusion.

Correspondence

There was no correspondence.

Finance Report

Elaine tabled the financial reports as at 9 October 2016. Some amendments have been made in the format of the P&L in relation to Grants which were incorrectly placed previously. Brian confirmed that he has seen the bank statements. Elaine confirmed that she is keeping a close eye on arrears. Discussion took place on the matter of grants and sponsorships for the hall alterations. It is important that these are shown correctly in the accounts so that they may be audited. It is also important that expenses are correctly allocated to the development when incurred to accurately reflect this. The website expense and the need to identify this properly was discussed. We also need to separately identify the R&M for the OSB to maintain separation from the development costs for the Community Hall.

Motion:

The financial report is approved.

Moved: Elaine/Jason
Carried

MYOB

Transition of the accounts to the new MYOB has taken place and it is operating satisfactorily. We will have ongoing monthly costs for the programme. It was noted that we shall need to integrate the MYOB with the new website in order that rents and membership levies etc. can be dealt with.

Action: Jason and Elaine

Membership Levies

Currently there are only around 20 paid up members of the Association. We need to get more people involved in the organisation and a suggested target of 400 people was made. Options to encourage membership were discussed and it was agreed to investigate the idea of vouchers on local businesses to be given on payment of membership fees.

Action: Sam

Hall Report

OSB has had 3 window panes broken and it is believed one may have been vandalism whilst the others were accidental breakages by users. Shelly organised repairs. Discussion took place on whether we need to consider security and possibly signage could be put into place saying "Community Hall, please respect it" or similar. In the meantime we will monitor the situation.

Community Hall. All R&M issues relating to this will be put on hold to be addressed when the alterations take place.

Bookings. These remain steady.

Harcourts.

1. Time management. Brian reported that he had met with the Harcourts' management and had useful discussions on the topic of the use of their staff time. The outcome of these talks was that it was arranged that Shelly would appoint a number of tradesmen who could be relied upon to do the maintenance work and issue those selected with a key so that they can work without interrupting her unnecessarily. Shelly will be able to authorise repairs to a certain sum and then will need authority from Brian or Chris. For major costs wider authority will be sought via email to the committee. Harcourts are happy with this new arrangement and it is hoped that it will continue for the next 10 years.
2. Community Hall Sponsorship. There was interest in this. Currently confirmation of a donation is awaited. They will have the first option on naming rights for the hall.

Development Plans.

Hugh is still waiting for builders. One has been found wishing to price the job and a response is awaited. A cost of around \$220,000 to 230,000 is anticipated. It would be helpful if a second builder could be found to give an alternative price for comparison.

Development Funding.

Simon reported that he has secured four \$5,000 sponsors and also a silver sponsorship. Approaches to larger foundations that may have funding will not be possible until there is a quote to hand from a builder - preferably two quotes should be available. The major funders seem to need a lead time of 2-3 months before a decision can be expected. Discussion took place on the amount of funds that should be set aside for development in a separate area of the accounts. An amount needs to be identified separately for a contingency fund. It was suggested that the full amount of funding needed for the project be applied for. We have the necessary documentation to hand with the exception of a builder's quote.

Communication and Marketing

Jason reported that a web developer has been found who is willing to undertake the project at a reduced rate. The developer has met with Jason and Shelly to discuss what is required. Jason's initial template will be used and add areas for membership, bookings etc. Sponsorships can be acknowledged on the website. Things are going well. Datacom supplied the website to date and also email contact. Jason is checking with the new developer to see if he can supply this instead.

Publicity

Shelly was thanked for creating a permanent space in the Greenhithe Newsletter. We must produce something interesting and readable. Jason has sent Shelly a piece for the current issue. We need to provide something each month to ensure that the work we do is known.

Rame Road Water Access/Parking Project

Brian outlined the project for the benefit of the new members i.e. that we should like to purchase the site for the wider community to use if it becomes available. Last week Brian, Mick, Chris and Margaret Miles met with Paula Bennett to discuss the opportunity. The cost of purchase is likely to be around \$5mil. The land would need to be bought back for the community from Salthouse by Auckland Council. North Shore Rowing might be interested in some of the land or buildings although it is thought they may have plans to rebuild next year. The Sea Scouts are in need of a building to store their boats as their Hobsonville storage is no longer available. There is a parking issue by the boat ramp due to Salthouse having to erect fencing as an OSH obligation. There was no option as public liability was involved. This issue needs to be resolved in the longer term. AT has been approached to see if they can paint some yellow lines to ease the congestion caused by the loss of car parks and turning space. Brian has drafted a notice which could be placed in a prominent situation by the boat ramp asking boaties to follow some simple rules to keep the ramp clear and available to all. Salthouse will be asked if this sign could be attached to their new fence. A notice could also be put in the Greenhithe Newsletter on the subject. Margaret suggested Brian write to Auckland Council requesting an update on the situation. This is a long term project. Once the land is returned to public use it will never be taken away again. The next step will be to involve the Mayor, Paula Bennett and Jim Quinn. Cam to be asked if he can produce a suitable design for the notice. This is to be produced on corflute suitable to hang on the Salthouse fence. Greg Salthouse to be approached for permission to attach a sign to the fence. Shelly will try to get the information included in the November Greenhithe News

Action:

Jason – approach Cam re design of sign

Brian – speak to Greg Salthouse

Shelly – Greenhithe News

Wastewater Reticulation Path

Watercare is still aiming for 2018 for this project. This is to coincide with the resealing scheduled for Greenhithe Road. Simon commented that there will be vents placed along the route and odour control methods need to be thought about.

Council/Local Board Report

Margaret reported as follows:

New Board directions from Auckland Council

The new Board had its first meeting today. Direction is coming from Auckland that local boards shall have one business meeting and three workshops per month.

Albany Highway/Upper Harbour intersection.

The Board should receive a report in November. Council will report on what they can do in the short and long term. Margaret will advise Brian when the issue is coming up. The costs must come out of the Government and Auckland Council, not the Local Board. Margaret would like to see some people at the presentation.

Action: Margaret

Greenhithe Road footpath repair.

Margaret continues to raise this at meetings and will keep on doing so.

Action: Margaret

Shrubs blocking view at Motorway off ramp.

Someone needs to talk to the developer concerning the visual obstruction. David volunteered to do this.

Action: David

Collins/Sunnyview footpath repair.

Nothing has been done. Margaret will be investigating this. The situation will worsen once the new classrooms at Greenhithe School are finished and occupied. Margaret will try to organise another site visit and invited Brian to come along.

Action: Margaret/Brian

Planting under the Greenhithe entry sign, Tauhinu Road.

Still nothing has been done. If Council will provide the plants, we will put them in.

Action: Margaret

Additional Greenhithe signs at Motorway off ramp (east) and Albany Highway/Upper Harbour.

AT have asked Margaret where we want these. She needs the following: Where they are to go; what size sign; sketch or photograph of each site. Jim Dickie will handle this. When the information is ready he will send it to Margaret and she will approach AT.

Action: Jim/Margaret

Bigger Rubbish Bins – Tennis Club and Skate Park

Margaret raised this at a meeting with the Parks representative. He was going to look into it. Nothing happened. The Parks Department is now being re-structured under the new Mayor and Council and the local Parks representative position has been dis-established. Shelly is still providing an extra orange bag at the Skate Park.

Emergency Plans/Neighbourhood Support

Brian is having a meeting with Neighbourhood Support at the weekend so that they understand who does what.

Action: Brian

General Business:

1. Shelly apologised for her late arrival.
2. Shelly raised the issue of storage in the Community Hall redevelopment. This may need to be discussed with the builder at a later date. She also has information on a builder who may be able to assist in pricing for the hall redevelopment and will forward details to Brian.

Action: Shelly

3. Shelly reported that she has amended the contract for hall hire to state that nothing should be attached to the walls and that if things need to be displayed then Blu Tack must be used. Agreed.
4. David suggested that a suitable venue for a 'Men's Shed' be investigated as he believes that one would be an asset to Greenhithe. It was suggested that this may be something that the Greenhithe Community Trust could help with.
5. David offered his apologies in advance for the December meeting as he will be away from Greenhithe.

Next Meeting:

The next meeting will be held at 7.30 pm on Tuesday 6 December 2016.

The meeting closed at 9.30 pm.